

# SUNRIVER SERVICE DISTRICT

Managing Board – Meeting Agenda – **REV #1**

1:00 p.m. Thursday, June 19, 2025

Sunriver Public Safety Building, Seator Hall Conference Room, 57475 Abbot Drive, Sunriver, OR

\* Instructions for joining the meeting remotely are on last page of this document

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Public Input**

**Consent Agenda**

1. Motion to approve:
  - a. April 4, 2025, Special Board meeting minutes
  - b. April 17, 2025, Regular Board meeting minutes
  - c. April 18, 2025, Joint SSD/SROA Board meeting minutes
  - d. May 15, 2025 Regular Board meeting minutes
  - e. June 5, 2025 Special Meeting Minutes
  - f. SROA Invoice in the amount of \$6,935.28
  - g. Worker's Compensation Insurance invoice in the amount of \$128,802.59
  - h. CODE/CODES FY 2023 and FY 2026 invoices in the total amount of \$28,011.00
  - i. Oregon Health Authority IGA payment expense in the amount of \$33,011.12

**Old Business**

2. Public Safety Building – Nelson
  - a. Public Safety Building Construction Update
  - b. Motion to approve May 2025 funding requests in the total amount of \$276,903.38
    - i. KMB Architects invoice in the amount of \$1,493.63
    - ii. Nelson Capital invoice in the amount of \$6,580.00
    - iii. Kirby Nagelhout Construction Company invoice in the amount of \$256,083.75
    - iv. Cedar Grove Woodshop invoice in the amount of \$250.00
    - v. 3BK Sign Co invoice in the amount of \$2,440.00
    - vi. Mountain Sky Inc. invoice in the amount of \$1,246.00
    - vii. Bridgetown Builders invoices in the total amount of \$8,585.00
    - viii. Spring River Tree Service invoice in the amount of \$225.00
  - c. Discuss final construction costs – Holliday/Nelson
  - d. Final 717 Budget Adjustment Update - Holliday
3. Update of Reserve Study with included Public Safety Building costs – Ralston
4. SSD Nominating Committee update – Ralston/Holliday
5. Annual performance review discussion - Fister
6. Discussion on Public Safety Building art – Fister

**New Business**

7. Monthly Chief/Administrator's Reports
  - Administrator Holliday
  - Fire Chief Boos
  - Police Chief Rasic
8. Review and discuss draft Seator Hall Room Policy - Fister
9. Review FY 24-25 year-end budget versus actuals - Holliday
10. Motion to approve 3% COLA for Deputy Fire Chief, Administrator, Executive Assistants, Police Sergeants, Community Service Officer and Bike Patrol to be effective July 1, 2025 – Holliday
11. Motion to approve May 2025 unaudited financials – Holliday
12. Review of May 2025 SROA Board meetings - Schneider

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## **INSTRUCTIONS TO PARTICIPATE REMOTELY**

### **Microsoft Teams**

[Join the meeting now](#)

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YjVknJAONTYtNjQ0Zi00M2M4LWFkNTgtNjg3ZjhODhlnzU2%40thread.v2/0?context=%7b%22id%22%3a%22d8a3543b-3e34-459b-9d24-24a2ddc587fa%22%2c%22oid%22%3a%229c7f5e69-ef1d-4f17-bc2a-2564c3cfc916%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjVknJAONTYtNjQ0Zi00M2M4LWFkNTgtNjg3ZjhODhlnzU2%40thread.v2/0?context=%7b%22id%22%3a%22d8a3543b-3e34-459b-9d24-24a2ddc587fa%22%2c%22oid%22%3a%229c7f5e69-ef1d-4f17-bc2a-2564c3cfc916%22%7d)

Meeting ID: 243 134 725 873

Passcode: f9dSgH